SIGMA THETA TAU
ALPHA ETA CHAPTER
Research Award

Eligibility and Time Frame

The sole eligibility criterion for an Alpha Eta Chapter Research Award is active (paid) membership in Sigma Theta Tau/Alpha Eta Chapter. Only complete and eligible applications received electronically by the published deadline (February 22nd) will be reviewed. Applicants will be notified of the Board's funding decision by mid April.

Application Instructions for Research Award (due on or before February 22nd)
Applications will consist of:
A. Application Cover Page (PDF)

B. Signed Research Grant Agreement (PDF)

C. Two-page biographical sketch of PI (applicant). NIH *PHS 398 Biographical Sketch, WIN Biographical Sketch or other equivalent format may be used.*

Note portions A, B and C of the application are for committee use only and will not be shared with reviewers to protect anonymity of the reviews.

D. Research Proposal
• 10 pages or less double spaced, not including references or appendices.
• Please use a 12-point typeface.
• Please **do not include any personal identifying information** on the proposal.
• The proposal must be presented in a scholarly manner.

Research Grant Proposal Template
1. Problem and Significance
   a. Problem stated in a clear, succinct manner, including specific aims, questions, and/or hypotheses of the study
   b. Background of the study, which cites justification for the study and appropriate scientific background synthesized from the literature
   c. Significance of the study for nursing practice or knowledge development
2. Research Methods
   a. Design and setting of the study
   b. Sample and rationale (esp. considering diverse populations)
   c. Data collection methods
   d. Data analysis plan
   e. Plan for assuring rigor (e.g., reliability and validity of instruments and/or efforts to assure credibility and trustworthiness of data and interpretation)
3. Appendices
   Supplemental information necessary for evaluation, such as instruments or interview guides (should be kept to the minimum necessary for clarity)

E. Budget and Justification

• Please **do not include any personal identifying information** on the budget and justification.

1. Request funding only for activities related directly to data collection and/or analysis, not for routine office supplies required of any researcher.
2. Requests for travel (over $200) or researcher salary will be disallowed. Research Assistant pay will be examined on a case-by-case basis.
3. Equipment over $200 with good justification will be examined on a case-by-case basis.
4. Detail all expenses (e.g., Duplication of instruments: 10 pg x $.10/page x 100 subjects = $100).

F. Submit completed applications to: Sharon Chang at sonstudentfunding@ucsf.edu.
 Please include in the subject line: Alpha Eta Research Award Application

ALPHA ETA RESEARCH AWARD APPLICATION COVER SHEET

A. Information Regarding Principal Investigator (applicant)

1. Name and Degrees/Credentials: _____

2. Present Address (including city, state and zip):

      _____

      _____

3. E-mail Address: _____

4. Alpha Eta Membership Number: _____ Expires: _____

5. Have you previously received a Sigma Theta Tau Research Award?

____Yes (Date: _____) ____ No

6. Have you applied to other sources for support of this research?

_____ Yes _____ No

If yes, please identify agency and amount requested:

_____
*If other support is received, please notify us.

7. Have you applied for IRB approval for this study? _____Yes ____No
If yes, please provide IRB number:
If no, please provide date of when you plan to apply:

B. Information Regarding Research Project

1. Project Beginning Date: _____

2. Project Completion Date: _____

3. Title of Project: _____

4. Total Amount Requested: _____

SIGMA THETA TAU
ALPHA ETA CHAPTER
Research Award Agreement

If my proposal is funded, I agree:

1. To use the grant for the research project as described in the application and return any excess funds to the Treasurer of the Alpha Eta Chapter.

2. To provide proof of current IRB approval at the time award is made. If IRB approval is not obtained prior September 1st in the year you receive your award, you will be disqualified from receiving funds. Extensions will be granted on a case-by-case basis.

3. To submit an abstract upon completion of the project (as PDF) for possible posting on AE web site.

4. To acknowledge the assistance of Sigma Theta Tau, Alpha Eta Chapter in all relevant presentations and publications and provide a copy to the chapter president.

5. To present the findings of the research at a professional conference, such as the UCSF SON poster session or WIN, and to provide other service to Alpha Eta Chapter (e.g., by serving on the board or reviewing future grant applications).

6. To attend the Alpha Eta induction ceremony where I will be recognized for receiving grant funding for my research.

Signed: _____ Date: _____

Address: _____

_____

Title of Project: _____

Members of Proposal Committee, if applicable (may or may not be faculty)

Chair/sponsor: _____

Members: _____

_____

For Sigma Theta Tau Use Only

Amount Awarded: _____

Project Beginning Date: _____

Project Completion Date: _____