Education Technology Teaching Assistantship

Job Description: The School of Nursing plans to hire one student to assist the Education Technologist to provide better learning technology support for faculty, staff, and students. The position of Teaching Assistant (TA) is a unique opportunity for a student to develop and practice valuable teaching and learning technology knowledge and skills by working closely with the SON Education Technologist. Hours are flexible and office space is provided.

Description

Hours per week: Negotiated and variable ranging from 8 to 20 hours per week, and up to 40 hours per week during the Summer Quarter. Hours will be determined based on the projects and your schedule.

Time period: Beginning June 1, 2016 through Spring 2017 with possible renewal for 2017-2018 academic year.

Fee Remission: Fee remission is available for one quarter during the 2016-17 academic year. May be negotiated if additional hours/week needed by the SON.

Hourly rate: around $24.63/hour

Duties and Responsibilities:

- TA will provide CLE support for faculty, staff, and students.
- TA will assist faculty and staff with their technology needs. Training will be provided.
- Other tasks assigned as needed.

Minimum Required Qualifications:

- Experienced in using PC and Mac
- Knowledge of Microsoft Office
- Ability to work independently on multiple assignments
- Ability and willingness to learn new teaching-learning technology hardware and software skills
- Strong communication skills preferred

Preferred Qualifications:

- Ability to use Qualtrics and MS Publisher

Interested?

Please send your resume and statement of interest to Xinxin Huang (sonhub@ucsf.edu).